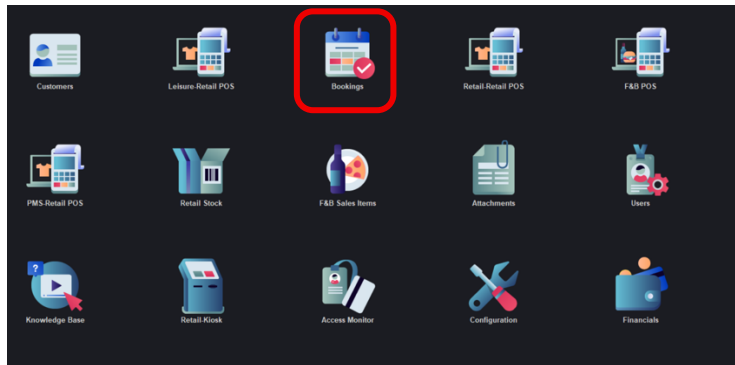




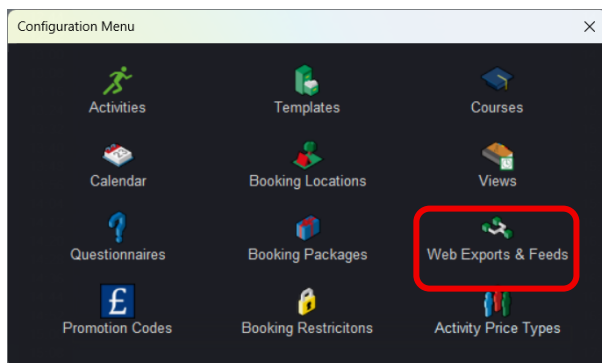
Disabling Online Bookings

Disabling Online Bookings

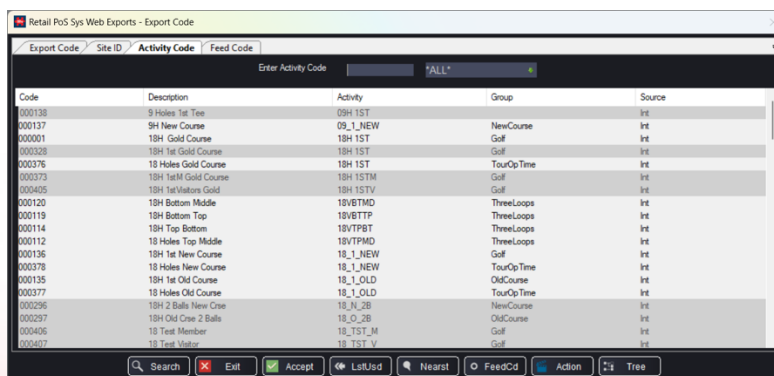
1. From the Elite Desktop, select **Bookings** and click on any booking tab.



2. From the bookings screen, select **Action > Configuration** from the toolbar at the top of the page
3. Select **Web Exports & Feeds** from the menu.



4. Locate the activity that you want to disable from the list. If there are many options, we recommend selecting the **Activity Code** tab and entering the activity code in the search box. Double click on the activity once you have found it.



© ESP Leisure Ltd

Europa House, 1 Kimpton Link, Kimpton Road, Sutton, Surrey, SM3 9QP

+44 (0)208 251 5100

www.e-s-p.com

enquiries@e-s-p.com

Registered No: 2550976



Disabling Online Bookings

5. To disable the activity completely toggle the **Enabled** flag to **off**.

Day Type	Type	Days Before	Times Before	Min People	Max People	Available	Block	OnlyT	Guest	DountMis
Saturday		7	11:59	4	0	Available	Y			
Saturday		7	23:59	2	0	Available	N			
Sunday		7	23:59	2	0	Not Avail	N			
Any Day		7	11:59	1	0	Not Avail	N			
Any Day		7	23:59	1	0	Available	N			
Any Day	M	14	23:59	1	0	Available	N			

6. **Exit** the export file and the activity will no longer show on EliteLive.

Disable Activities for Non-Members

The grid at the bottom of the Export file displays the configuration for members and visitors and what parameters are in place regarding how they can book the activity. If this is set for a member it will have M in the Typ column.

To make this activity not available for non-members in the 'Available' column select 'Not Avail'.

Day Type	Typ	DaysBef	TimesBef	MinPe	Available	
Any Day		7	07:31	2	Not Avail	N
Any Day		7	23:59	2	Not Avail	N
Any Day	M	14	07:31	1	Not Avail	N
Any Day	M	14	23:59	1	Available	N
Any Day	5	14	07:31	1	Not Avail	N
Any Day	5	14	23:59	1	Available	N
Any Day	P	14	07:31	1	Not Avail	N



Need Further Training? Contact us to speak about our system training options by calling 0208 2515100 or emailing sales@e-s-p.com.

© ESP Leisure Ltd

Europa House, 1 Kimpton Link, Kimpton Road, Sutton, Surrey, SM3 9QP

+44 (0)208 251 5100

www.e-s-p.com

enquiries@e-s-p.com

Registered No: 2550976