

Pointing Analysis Codes

| Department | Sales Type | Account Type | Vat Code | Description | Terminal No |
|------------------------|--|--------------------------|-------------|-------------|-------------|
| A – Admin | M – Fee | L – Clearing Accounts | A – VAT | Description | 01 |
| R – Retail P - PMS | U – Fees Due | T – Control Accounts | | | |
| F – Food & Bev | E – Cash Pay | S – Sales | | | |
| H – Hotel | C – Cash Receipts | C – Cost of Sales | | | |
| M – Membership | S – Sundries | D – Discounts | | | |
| L – Leisure S – Spa | P – Packages | V – VAT | | | |
| K – Internet | B – Merchandise D – Discount A – Deposit L – Leisure Y – Levy R – Range Dispense T – Range Expiry | l - Inventory | | | |

The following is a description of the items that will appear within the analysis.

The following do not get pointed ever:

- **Receipt Var** Difference in stock and purchase price when purchasing through the orders routine.
- **Amendment** When changing the value of the actual cost price **Or On Hand Quantity** on the stock record.
- **Stock Receipt** All stock booked into the system.

Stock Check All stock checks run through system

Inventory All stock items.



Configuration for Subscriptions to appear on the Weekly Sales Return as soon as they are Paid

Membership/Admin

| A/M | | L | Payment Methods | Payment Type Lines On The WSR E.G. Cash. |
|-------|---|---|---------------------|---|
| A/M | | т | Credit/ Internal | Debtor's Control Or Credit Account Payments |
| A/M | | Т | Payment Methods | Debtor's Control Or Credit Account Payments |
| A/M | U | L | Subs | Do Not Point Anywhere |
| A/M | U | V | Subs | Do Not Point Anywhere |
| A/M | U | Т | Subs | Do Not Point Anywhere |
| А | | L | LevyLiability | Do Not Point Anywhere |
| А | | L | LevyDelete | Do Not Point Anywhere |
| А | | Т | LevyLiability | Do Not Point Anywhere |
| А | | Т | LevyDelete | Do Not Point Anywhere |
| А | | L | LevyRet | Levy Retained (Above Revenue) |
| А | | Т | Liabilityretention | Levy Retained (Above Revenue) |
| Hotel | | | | |
| Н | | L | Credit Internal | Debtor's Control Line Or Credit Acc Sales |
| Н | | Т | Hotel | Hotel Debtor's Line |
| Η | U | L | Charge Rates | Do Not Point Anywhere |
| Η | U | Т | Charge Rates | Do Not Point Anywhere |
| Н | U | V | Charge Rates | Do Not Point Anywhere |



Retail / Bar

| R/F | | S | Groups Sales | Revenue Line For That Department |
|---------------|------------|-----------|--|---|
| R/F | | С | Groups Cost Of Sales | Revenue Line For That Department |
| R/F | | D | Groups Discounts | Revenue Line For That Department |
| R/F | | L | Payment Methods | Payment Type Line On The WSR E.G. Cash |
| R/F | | L | Till Discrepancy | The Cash Line |
| R/F | | Т | Till Discrepancy | The Overs/Unders Line For That Department |
| R/F | | Т | Payment Methods | Debtor's Control Or The Account Paid Line |
| R/F | | Т | Credit Internal | Debtor's Control Or The Account Sales |
| R/F | | т | Hotel | Hotel Debtor's Line |
| (Levy) | | | | |
| (Levy) R/F | | С | Description Of Levy | Levy Liability Line (Below Revenue Line) |
| R/F | | S | Description Of Levy | Levy Liability Line (Below Revenue Line) |
| R/F | | D | Levy Discount | Levy Discount Line For Relevant Dept |
| R/F | | L | Liability | Do Not Point Anywhere |
| R/F | | S | Levy Used | Levy Used Line (Below Revenue Line) |
| R/F | | L | LiabilityAddition | Do Not Point Anywhere |
| R/F | | L | LiabilityDelete | Do Not Point Anywhere |
| R/F | | L | Liability | Do Not Point Anywhere |
| R/F | | Т | LiabilityAddition | Do Not Point Anywhere |
| R/F | | Т | LiabilityDelete | Do Not Point Anywhere |
| R/F | | Т | Liability | Do Not Point Anywhere |
| (Range) | | | | |
| R | R | Т | lssueGrp/CrdGroup | Range Balls Dispensed |
| R | R | L | lssueGrp/CardGroup | Range Balls Dispensed |
| Both Co | ontrol and | d Clearin | g A/C lines must be pointed | to have no overall effect on the wsr. |
| R | т | т | IssueGrp/CrdGroup | Range Expiry |
| R | Т | L | lssueGrp/CardGroup | Range Expiry |
| Both Co | ontrol and | d Clearin | $\sigma \Lambda/C$ lines must be pointed | to have no overall effect on the wor |

Both Control and Clearing A/C lines must be pointed to have no overall effect on the wsr.



Pointing Analysis Codes for Accounts Integration

For accounts journals to be produced, it is necessary for all analysis codes to have an account code. If there is a single analysis code without an account code, the journal will not be produced. This is irrespective of whether the analysis code is in the journal or not. This means that there will be analysis codes that do not have a WSR line number, but they will have an account code.

Any analysis code not required in the accounts system would normally have an account code of 9999999999. This is a dump code, and may need to be set up in the accounts program for the journal import to work correctly.

In accounts systems, there are nominal account codes. These are the sections within the overall accounts that hold financial information for particular sections of the business.

These sections are broken down into Profit & Loss Sheet and Balance Sheet (As well as some other sections).

Below are details of where the analysis codes should be directed.

| Subscription Sales Merchandise Sale Package Sales Booking Activity Sales | P&L P&L P&L P&L |
|---|--------------------------|
| Deposits | Deposit Control A/C |
| Vouchers | Voucher Control A/C |
| Debtors Lines | Debtors Control A/C |
| Payment Methods | Balance Sheet |

Inventory Control

There are specific analysis codes that do not get pointed for the WSR, but are used if the accounts system controls stock movement.

Definitions

| Inventory | All stock items. |
|---------------|---|
| Stock Receipt | All stock booked into the system. |
| Receipt Var | Difference in stock and purchase price when purchasing through the orders routine. |
| Amendment | When changing the value of the actual cost price Or On Hand Quantity on the stock record. |
| Stock Check | All stock checks run through system |

When stock gets booked in at full buying price through the order system.

| Inventory | STKRCPT GROUPCDE | Debited to the value of the order. |
|--------------|------------------|------------------------------------|
| Clearing Acc | STOCK RECEIPT | Credit to the value of the order. |



When stock gets booked in at amended buying price through the order system.

 Inventory
 STKRCPT GROUPCDE
 Debited to the value of the order. (Buying Cost x no of units).

 Inventory
 AMENDMENT GROUPCDE Credit to the value of the difference between buying price and cost price.

| Clearing Acc and cost price. | AMENDMENT | Debit to the value of the difference between buying price |
|---------------------------------|------------------|---|
| Clearing Acc | RECEIPT VARIANCE | Credit to the value of the difference between buying |
| price and cost pr | ice. | |
| Clearing Acc | STOCK RECEIPT | Credit to the value if the order. (Buying cost x no of |
| units). | | |

When stock gets sold through the POS system.

| Merchandise Inventory | GROUPCDE | Credit to the value of the Cost Of Sale. |
|--------------------------|----------|--|
| Merchandise Cost Of Sale | GROUPCDE | Debit to the value of the Cost Of Sale. |
| | | |

When A Stock Check Takes Place

| Inventory | STOCK CHECK GROUPCDE | Credit to the value of the discrepancy. |
|--------------|----------------------|---|
| Clearing Acc | STOCK CHECK | Debit to the value of the discrepancy. |